

Tenas Coma Yearbook
Mount Si High School
8651 Meadowbrook Way SE
Snoqualmie, WA 98065

Dear Class of 2010:

As the start of senior year approaches, it's time to think about senior portraits for the 2010 yearbook. Senior portraits are due to the yearbook staff no later than **October 9, 2009**.

There are several options to submit a senior photo. Many students choose to have a portrait taken by a professional photographer. If you choose to do so, please bring this letter so the photographer can ensure the portrait you choose meets our guidelines and that the photo is submitted properly. Other students choose to have a friend or family member take a photograph of them. If you choose this option, please make sure the photo meets the guidelines below. Yearbook staff photographers are also available to take a portrait for use in the senior section. Listen for announcements once school starts to take advantage of this opportunity. The final option is to have the yearbook staff use your ASB photo. Whatever option you pick, please notify the yearbook staff no later than October 9.

Please be aware that if you do not submit a photo of your choice by the October 9 deadline, the yearbook staff will use your ASB photo so that you can be pictured in the yearbook. If you did not have an ASB photo taken during Wildcat Days, you will be listed as not pictured.

A word about the portraits themselves: school yearbook pictures can be used as an alternate proof of identity to obtain a drivers license in Washington state. As a result, it is important that your face is clearly visible. This means the photo should either be taken so that your face is straight on, or slightly to one side. In addition, we ask that portraits have a headsize of .75 inches to 1 inch from the bottom of the chin to the top of the head. This headsize guideline means you will be able to have your head and shoulders visible, and possibly a bit of your torso, depending on the pose.

We hope you will select a photo that helps you look your best, shows your unique personality, and meets your guidelines. If you can't decide which picture would be best, bring them by the yearbook room and we'll be happy to help—after all, we know what reproduces well!

PHOTO DIMENSIONS:

9 picas wide by 12 picas tall
(1.5 inches wide by 2 inches tall)

HEADSIZE:

4-6 picas from chin to top of head
(.75-1 inch from chin to top of head)



PHOTO GUIDELINES

Full color (no black/white, sepia, or hand tinted)
Appropriate head size
Face clearly visible and unobstructed
Indoor or outdoor
No hats
No props
No animals or other people
No soft focus

No Photoshop filters or special effects
In good taste and school appropriate

The yearbook staff reserves the right to refuse any pictures that do not meet these guidelines, and to substitute an ASB photo.

Tenas Coma prefers photos to be submitted in digital format. Photos should be submitted in JPEG or TIFF format, on a CD or DVD. You can crop the photo yourself, or we can crop it for you. Just make sure that the photo is at least 300 dpi at the size you submit it, so it will reproduce well in the yearbook. Please make sure that the CD or DVD is clearly labeled with the student's first and last names.

If you prefer to submit a print photograph, please make sure it is professionally processed. We will scan the photo and crop it to the appropriate head size and dimensions. We will not accept photos printed on a home printer or a photo printer kiosk found at a grocery or drug store. These photos do not reproduce well in the yearbook. Instead, please submit the digital file on a CD or DVD, following the directions above.

Remember, all photos are due to the yearbook staff no later than **October 9, 2009**. Failure to meet this deadline may result in your ASB photo being used, or in being listed in the not pictured section of the yearbook.

If you have any questions, please contact yearbook adviser Susan Holihan at 425-831-8151.

Sincerely,

The 2010 Tenas Coma yearbook staff